

SELF MANAGE LETTING AUTHORITY



- Thank you for selecting Karen Johnson Property Management Ltd to find a tenant.
- Please complete your brief details, property information and requirements and return to us asap.
- Phone us if you need any assistance.
- We look forward to achieving a successful tenancy for you.

Landlord Details:

Contact:

Address:

Phone: Home Business Mobile

Email:

Bank Details for rental payments:

.....
Bank Branch Account No:
Account Name:

Property Details:

Address:

Bedrooms: House Townhouse Unit

Rent: \$..... Bond: 3 weeks 4 weeks

Keys: LL RS Pets: Cat Dog

Parking: Single Garage Double Garage Internal Access Carport Off road Parking

Alarm: Yes No Code Date Available:

Current Tenant: Phone:

Ground Maintenance: Landlord Tenant Water Rates: Landlord Tenant

Special Chattels:

I/We agree to pay Karen Johnson Property Management Ltd equal to one week's rent (GST inclusive)

I/We own the above rental property and hereby appoint Karen Johnson Property Management Ltd exclusively for Preferential Service for three weeks from the date below and thereafter until such time as the property is let or I/we withdraw it.

- I/We authorise Karen Johnson Property Management Ltd:
- To promote the property and interview tenants.
- To use its best endeavours to select a suitable tenant.
- To sign a Tenancy Agreement on my/our behalf after first having the tenant approved by me/us.
- I/We understand that Karen Johnson Property Management Ltd shall not be personally liable for any loss, default in payment of rent or any damage caused to my/our rental property, vacant or occupied, by any tenant or otherwise, whether or not a tenancy is arranged by it.
- The undersigned, if not the sole owner of the property, warrants and represents that they have the authority of all the Owners to make this appointment.

.....
Signature of Owner or Authorised Signatory

.....
Name

.....
Date

Please return completed form to Karen Johnson Property Management Ltd

PO Box 8211, Cherrywood, Tauranga 3145

karen@karenjohnson.nz

☎ 0274 764 186